



THE LEGION OF MARY

VISITATION REPORT

You are making this visitation on behalf of the Legion of Mary Regia or other Council. Please do not disturb the normal conduct of the meeting -although an occasional remark may be made.

PART ONE

Should be filled out discreetly during the meeting. It is expected that the four officers (and Spiritual Director) will remain after the meeting to confer with you privately and show you their books.

PART TWO

Questions to ask the praesidium officers after the meeting.

PART THREE

The two visitors should complete this section away from the meeting in private. If their assessments should happen to differ, this should be noted also. They should be honest in their assessment, as it is good for the praesidium if defects are noted and later corrected.

Please note any suggestions made to the praesidium while meeting with its officers. As you represent the Council, feel free to ask necessary questions (especially, Why?). Naturally, as a Legionary you will exhibit diplomacy, tact and Christ-like behavior in all your words and actions.

NOTE: *Submit this report directly to the Regia president only.*

PART ONE: Observation of the meeting.

Name of Praesidium: _____ Date: ____/____/____

Parish: _____ Meeting Time: _____

Number of active praesidium members: _____ How many present today: _____

Questions by Observation:

Comments:

- | | | |
|---------------------------------------------------------------|--------|-------|
| 1. Is this meeting place adequate? | Yes No | _____ |
| 2. Did the meeting begin close to the appointed time? | Yes No | _____ |
| 3. Was the Rosary recited reverently? | Yes No | _____ |
| 4. Is the altar set up accordingly to the Handbook? | Yes No | _____ |
| 5. Did late members kneel and say Opening Prayers? | Yes No | _____ |
| 6. Does president have Worksheet filled out prior to meeting? | Yes No | _____ |

7. Are the secretary's minutes good, not too short/ long? Yes No _____
8. In general, are the reports adequate and interesting? Yes No _____
- Questions by Observation: Comments: _____
9. Do members give reports from a notebook? Yes No _____
10. Does there seem to be follow-up on work? Yes No _____
11. Is there an apparent spirit of cooperation between members? Yes No _____
12. Do members use *Brother* and *Sister* to address each other? Yes No _____
13. Do members listen when others are speaking? Yes No _____
14. Are members making comments when appropriate? Yes No _____
15. Was the Catena recited at the proper time? Yes No _____
16. Was the Allocution given from the Handbook? Yes No _____
- Comment Allocutio: _____
17. Did the president run the meeting well? Yes No _____
18. Do they follow the Handbook rules and guideline? Yes No _____

Meeting closed at: _____ Length of meeting: _____

PART TWO: Questions to ask praesidium officers after the meeting.

Spiritual Director: _____

OFFICERS' NAME	TERM	EXPIRES	Month/Year
President : _____	1 st 2 nd	_____	_____
V.President: _____	1 st 2 nd	_____	_____
Secretary : _____	1 st 2 nd	_____	_____
Treasurer : _____	1 st 2 nd	_____	_____

1. How many active members (have taken their promise): _____. How many on probation: _____.

2. How many active members are praetoris: _____.

3. How do you recruit new members, both active and auxiliary: _____

4. Are members asked every meeting if they made approaches to others to promote the Legion: Yes No

5. How many auxiliary members: _____. Are they followed up on after 3 months: Yes No

6. How many auxiliary members are adjutorians: _____.
7. How do you keep in touch with auxiliaries, by: Mail ____ Phone ____ Visits ____
8. Do you invite them to the Acies: Yes No _____.
9. Estimate percentage of officers' attendance at Praesidium meetings:
President: _____% V.President: _____% Secretary: _____% Tresurer: _____%
10. Estimate percentage of officers' attendance at Regia or Curia meetings:
President: _____% V.President: _____% Secretary: _____% Tresurer: _____%
11. Are the Standing Instructions read the first meeting of every month and when guests are present:
Yes No _____.
12. Is the Handbook explained to guests at meetings: Yes No _____.
13. Are guests contacted if they don't return: Yes No _____.
14. Are members, including the officers, doing substantial active work each week, in accordance with the Legion works described in the Handbook: Yes No _____.
15. Describe works being done by praesidium: _____

16. Do members do assignments in pairs: Yes No _____.
17. Has your praesidium considered starting a Patrician meeting or a Junior praesidium: _____.
18. Does each active member subscribe to Maria Legionis magazine: Yes No _____.
19. Do all of your active members attend the Acies: Yes No _____.
20. Do you have a praesidium function around Our Lady's birthday: Yes No _____.
21. Do you have an Auxiliary function each year: Yes No _____.
22. Do all your active members attend the Annual General Reunion: Yes No _____.
23. At each meeting do you read, study, and discuss the Handbook: Yes No _____.
24. Has an audit of the treasurer's book been made in the past year: Yes No _____.
25. Is this book neat and well-kept: Yes No _____. Current balance: _____.
26. Does the praesidium give funds to the next higher council: Yes No _____.

PART THREE: To be discussed between co-visitors in private.

1. General standard of praesidium: _____

2. Improvements needed: _____

3. Suggestions or recommendations made to officers: _____

Names of visiting Legionaries: _____
